
**COLLINS-MAXWELL
COMMUNITY SCHOOLS**

**400 Metcalf St
MAXWELL, IOWA 50161**

Douglas Miller
Superintendent
387-1115
Maxwell IA

Bonnie Mitchell
Bus Man/Bd Sec
387-1115
Maxwell, IA

Kevin Williams
9-12 Principal
387-1115
Maxwell, IA

Jason Ellingson
6-8 Principal
K-12 Curr Dir
387-1115
Maxwell, IA

Scott Cakerice
Elementary Principal
641-385-2446
Collins, IA

COLLEGE VISIT FORM

NAME _____

I plan to visit _____ College/University on this date _____. I understand that this privilege does not exclude me from class assignments.

Student Signature Date

Parent Signature Date

Please notify your teachers of your intent to go on a college visit. Before turning in your form to the principal's office, collect your teachers initials for every class you would normally have on the day of your absence. Please make arrangements in advance regarding any assignments or tests you will miss.

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Guidance Counselor Signature

Principal's Office Signature

College Counselor:

Collins-Maxwell High School enforces a strict attendance policy. In order for this college visit to be an officially excused day we are requesting your signature for attendance verification.

Sincerely,
Mrs. Nolin
Guidance Counselor

Mrs. Nolin,

_____ did visit our campus today.

College Counselor Signature

Phone: _____

Date: _____
