

**MINUTES OF THE BOARD OF EDUCATION MEETING
COLLINS-MAXWELL COMMUNITY SCHOOL DISTRICT
SEPTEMBER 21, 2015**

FINAL MEETING OF THE RETIRING BOARD (POLICY 200.1)

CALL TO ORDER President Lowell Crouse called the final meeting of the retiring board to order at 7:00 p.m. in the Maxwell Library.

ROLL CALL

Board members present: Lowell Crouse, Bryce Caple, Mark Huntrods, Justin Boege, Brad Plunkett

Administrators present: Superintendent Jason Ellingson, Board Sec/Treas/Business Manager Bonnie Mitchell, Elementary Principal Chad Grandon, MS/HS Principal Jordan Nelson

Visitors present: Jennifer Waters, Jon Hand, Cindy Huntrods, Roger Ward

APPROVAL OF CONSENT ITEMS Caple made the motion, seconded by Boege, to approve the consent items which included:

- Minutes of the August 17, 2015 board meeting

Motion carried 5y-0n

UNFINISHED BUSINESS None

REVIEW OF ELECTION RESULTS: Board Secretary Bonnie Mitchell shared the election results with the board.

ADJOURNMENT: Motion by Huntrods, second by Caple to adjourn the final meeting of the retiring board at 7:05 p.m. Motion carried 5y-0n. The board and the staff would like to thank Mark Huntrods for his many years of service to the school and the community and wish him all the best!

ORGANIZATIONAL MEETING OF THE NEW BOARD

CALL TO ORDER The Board of Education Organizational meeting was called to order by President Pro Tem, Superintendent Jason Ellingson at 7:05 p.m.

ROLL CALL

Board members present: Justin Boege, Bryce Caple, Lowell Crouse, Jennifer Waters, Brad Plunkett

Administrators present: Superintendent Jason Ellingson, Board Sec/Treas/Business Manager Bonnie Mitchell, Elementary Principal Chad Grandon, MS/HS Principal Jordan Nelson

Visitors present: Jon Hand, Roger Ward

OATH OF OFFICE The oath of office was given by Board Secretary Bonnie Mitchell to Jennifer Waters, for Director District #3 for a term of 4 years; Brad Plunkett, for Director At Large for a term of 4 years; and Bryce Caple, for Director District #2 for a term of 4 years.

ELECTION OF BOARD PRESIDENT A motion was made from Crouse, second by Plunkett, to elect Bryce Caple as Board President. Motion carried 5y-0n. The gavel was turned over to President Caple.

ELECTION OF BOARD VICE PRESIDENT Motioned by Crouse, seconded by Waters, to appoint Brad Plunkett as Board Vice President. Motion carried 5y-0n.

DETERMINATION OF DATES, TIMES, AND PLACES OF REGULAR BOARD MEETINGS Crouse moved, Boege seconded the motion to keep board meeting dates, time and place the same as before: 3rd Monday of every month at 7:00 p.m. in the Maxwell Library. Motion carried 5y-0n.

REGULAR BOARD MEETING

APPROVAL OF AGENDA Moved by Crouse, seconded by Waters, to approve the agenda as printed. Motion carried 5y-0n.

APPROVAL OF CONSENT ITEMS Crouse made a motion, seconded by Boege, to approve the consent items that consist of:

- General fund and schoolhouse fund bills totaling \$211,401.22
- Financial reports for June, July and August
- Approval of Resignations, Transfers and Contracts
 - Ashley Baldwin has resigned as head cook in the Maxwell kitchen to take a position with the Story County Sheriff's Office. The board would like to thank her for her service to students.
 - Stacie Buttz was hired to work in the Maxwell kitchen. She had been an elementary aide.
 - Ashley Conradi has been hired to replace Stacie Buttz as an elementary aide.

Motion carried 5y-0n.

PUBLIC FORUM None

COMMUNICATIONS AND ADMINISTRATIVE REPORTS Written reports were given to the board from the three administrators

NEW BUSINESS

REVIEW OF CURRENT BOND AND PPEL ELECTIONS The board discussed the election results, feedback from the community since the election, and possible next steps. Superintendent Ellingson informed that that the next possible bond election is April 5, 2016. He also informed that the approved PPEL expansion would provide approximately \$100,000 annually for the next nine years, which is the remainder of the PPEL term. The superintendent will put together a list of possible improvements that could be covered by the PPEL funds. The board also discussed concerns from the community about sharing options and our financial status.

APPROVAL OF SPRINGBROOK OVERNIGHT TRIP Crouse made the motion and it was seconded by Boege to approve the annual sixth grade overnight trip to Springbrook scheduled for September 24-25. Motion carried 5y-0n.

ANNUAL REVIEW OF DISTRICT WELLNESS POLICY Approval of the Wellness Policy, which remains the same, was made by a motion from Crouse, second by Boege. Motion carried 5y-0n.

APPROVAL OF FALL FUNDRAISERS The school's auditors would like the board to annually approve fundraisers. Plunkett motioned and Crouse seconded, to approve the list of fall fundraisers provided by the superintendent. Motion carried 5y-0n.

APPROVAL OF SIAC MEMBERSHIP A motion was made by Crouse and seconded by Boege, to approve the annual School Improvement Advisory Committee Membership for 2015-16. Motion carried 5y-0n.

APPROVAL OF SIAC GOALS Each year the board is required to establish school improvement goals based on the recommendations of the School Improvement Advisory Committee. Those goals are:

- 2015-16 Annual Reading Goal: By the end of the 2015-16 school year, 90% of the 6th-8th grade students will score proficient or higher in reading on the Iowa Assessments.
- 2015-16 Annual Math Goal: By the end of the 2015-16 school year, 90% of the 6th-8th grade students will score proficient or high in mathematics on the Iowa Assessments.
- 2015-16 Annual Science Goal: By the end of the 2015-16 school year, 90% of the 6th-8th grade students will score proficient or high in science on the Iowa Assessments. Motion carried 5y-0n.

APPROVAL OF SALE OF SCHOOL BUS Approval was given by Crouse, seconded by Waters, to sell the old bus #5 for \$1300. Motion carried 5y-0n.

APPROVAL OF REQUEST FOR MODIFIED ALLOWABLE GROWTH AND SUPPLEMENTAL AIDE FOR SPECIAL EDUCATION DEFICIT: When a district spends more than it receives in funds from the finance formula for special education students, it may request from the state to levy that shortfall (known as the Special Education Deficit) in property taxes the year following the occurrence of the deficit. The board approved, by a motion from Waters, second by Boege, a request for Modified Allowable Growth and Supplemental Aid for the district's Special Education Deficit of \$150,898. The state will review our application in the spring. Superintendent Ellingson will notify the board if the request is approved by the state. At that time, the board will review its budget to determine if the additional funding is still needed. Motion carried 5y-0n.

APPROVAL OF SUPERINTENDENT GOALS FOR 2015-16 The board is required to evaluate the performance of the superintendent annually. The evaluation includes both a review of past performance and goal setting for the upcoming year. The evaluation was conducted this summer, with the goals to be set after the board elections. Superintendent's goals for the upcoming year are: 1) develop a 5-year plan that addresses academic programs, facilities, financials, transportation and other aspects of the school district; 2) develop a branding initiative that promotes that many positive aspects of the Collins-Maxwell district; and 3) review and update all board policies.

ITEMS TO BE CONSIDERED NEXT MONTH Facility improvements

ADJOURNMENT A motion was made by Crouse and seconded by Boege to adjourn the board meeting at 9:45 p.m. Motion carried 5y-0n.

NEXT MEETING A workshop has been tentatively planned for October 5, 2015 at 7:00 p.m. for the purpose of developing a long-range vision and plan for the district. The next regular will be October 19, 2015 at 7:00 p.m. in the Maxwell Library.

Bonnie Mitchell

Board Secretary